How to update your mail account on iPhone

Instruction

2.

3.

- 1. Go to Settings > Mail > Accounts > Click on your Microsoft Exchange account > Select 'Delete Account' > Select 'Delete from my iPhone'
 - Go To Settings > Mail > Accounts > Add Account (See step 6 for older versions of iOS) > Select Microsoft Exchange:

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Settings		Settings Mail		Mail Accounts		Accounts Add Account	Cancel Exchange Next	Cancel Exchange Next
				ACCOUNTS				
SOS Emergency SOS	>	ALLOW MAIL TO ACCESS		iCloud		iCloud		
Exposure Notifications	>	Siri & Search	,	iCloud Drive, Safari, Reminders, Notes	s and 4 more >	lolodd	Email email@example.com	Email
Battery	>	Notifications Sounds, Badges	>	Test contacts Contacts	>	Microsoft Exchange	Description My Exchange Account	Description Exchange
Privacy	>	Mobile Data		Outlook Mail, Calendars, Reminders	>	Google	Adding an Exchange account will allow the Exchange administrator to remotely manage your device. The administrator can additemory restrictions and remotely.	Adding an Exchange account will allow the Exchange admin
🙏 App Store		Accounts	4 >	Mail Contacts Calendars Notes	>	vahoo!	erase your device.	erase Exchange account using
Wallet & Apple Pay	>	MESSAGE LIST		Add Account	<u> </u>	Ael	Exchange Device ID EVFRLG9QVD5UBDQQ63VIVUQC5C	Your email address will be sent to Microsoft to discover your Exchange
		Preview	2 Lines >	Eatch New Data	Buch)	AOI.		
Passwords	>	Show To/Cc Labels		Feich New Data	Push 2	Outlook.com		Configure Manually
🖂 Mail	>	Swine Ontions						Sign In
Contacts	>	Swipe Options				Other		
Calendar	>	MESSAGES						
Notes	>	Ask Before Deleting						
Reminders	>	Load Remote Images						
Voice Memos	>	THREADING						
S Phone	>	Organise by Thread						
			-		-			

Enter your work Email address and a Description eg. 'Work email' > Select Next > 'Sign In'

	Instruction					
4.	Enter your new email password sent via email:	Cancel Inmicrosoftonline.com AA C Microsoft C Tenter password C Our account will be remembered on this device. Forgot my password Sign in with another account	Accept Permissions requested:	Cancel A.microsoftonline.com AA C Microsoft Microsoft Permissions requested Apple Internet Accounts Apple Inc. C This app would like to: Maintain access to data you have given it access to View your basic profile Access your mailboxes Accepting these permissions means that you allow this		
5.	You can toggle the Sync settings for your mailbox for	eatures (Contacts etc.):	10:54 Cancel Work Save Mail O Contacts Calendars Reminders Notes	Accepting these permissions means that you allow this app to use your data as specified in their terms of service and privacy statement. The publisher has not provided links to their terms for you to review. You can change these permissions at https://myapps.microsoft.com. Does this app look suspicious? Report it here Cancel Accept		
6.	 If you are using an older version of iOS, you can fin iOS 12/13: Go to Settings > Passwords & Accout iOS 11: Go to Settings > Accounts & Passwords 	d your 'Add Account' opt Ints > Add Account > Add Account	tion as follows:			

• iOS 10: Go to Settings > Mail > Account > Add Account

7. If you have any questions, or require any assistance, please contact the Helpdesk on 0800 323 484 – or email <u>support@zoomcloud.co.nz</u>